



2011 National Junior Angus Show  
Farm Show Complex, Harrisburg, PA  
July 10-16, 2011

-----**Trade Show Exhibit Contract**-----

Dear Exhibitors:

The 2011 National Junior Angus Show (NJAS) will feature a trade show area in which exhibitors can showcase their agricultural and non-agricultural products, supplies and information. The trade show will be set-up in the North Hall of the Farm Show Complex between the cattle and the hospitality/educational portion of the show. This event will be a great place to be seen by more than 4,000 people from across the country.

Booths will be furnished with a table, chairs, electric and a trash can. To sell product at the show, Pennsylvania Residents will be required to have a **PA Sales Tax license**. If you are from out-of-state you must obtain a **Transient Vendor Certificate**. There is more information on obtaining these documents on the second page. We will also need a **Certificate of Liability Insurance that will be valid during the show** sent to the address below by May 15, 2011.

Please complete the following information and return it to address below by May 1, 2011 to be listed in the Show Program. Please feel free to contact me with questions at 717-818-7995 or [Chadcash2@comcast.net](mailto:Chadcash2@comcast.net).

Sincerely,  
Chad Cash

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Trade Show Hours

**Move-In:** The trade show area will be open Sunday July 10, 2011 @ 8:00 am until 4:00 pm and again Monday July 11, 2011 @ 8:00 am until 4:00 pm.

**Show Hours:** Tuesday July 12, 2011 through Saturday July 16, 2011 starting at 8:00am through the end of the days' activities.

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Description of Display (Products promoting or items selling) \_\_\_\_\_

Booth Size

\_\_\_ 10' x 10' booth- \$450.00      \_\_\_ 10' x 20' booth - \$650.00      \_\_\_ 20' x 20' booth - \$800.00

**TOTAL AMOUNT DUE** \_\_\_\_\_ Payable to: **PA Jr. Angus Assn. Show Fund**

Electricity: \_\_\_\_\_ Yes, I will need electricity at my booth.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Return no later than May 1, 2011 to:  
Richard Hannum  
529 Hodgson Street – Oxford, PA 19363

# Exhibitor Information

## National Junior Angus Show

### July 10-16, 2011

#### **Electric:**

There will be electric provided. If you need more than two outlets please contact us to make arrangements. Additional fees may apply.

#### **Internet:**

The Farm Show Complex offers free wireless internet service throughout the facility. As with any WiFi service, the connectivity level will vary throughout the Complex due to your location and other variables. While the service offered is free, there is no guarantee that it will always be available. If you require the internet to conduct business, we strongly recommend that you contact a service provider to install a wired connection. You may call Verizon: 800-826-2355 or Comcast: 800-391-3000.

When connecting to the Farm Show wireless system, the official network name is "FreeFarmshowWIFI". The free internet service offered is not secure. You should take precautions to ensure your computers are protected.

#### **Liability:**

The Exhibitor is responsible for the booth area assigned and agrees to pay for any damage caused to the floor, walls, doors, etc. during the time they have contracted for the space.

Exhibitors should determine that their regular company insurance includes an extension of coverage for off premises and that they have their own theft, public liability and property damage insurance.

ALL National Junior Angus Show exhibitors, regardless of status (non-profit, for-profit, selling product, or just an informational booth), MUST have liability insurance and must have their insurance company send a Certificate of Insurance naming American Angus Association and the Pennsylvania Junior Angus Association as additional insured.

#### **Retail Sales Tax Licenses:**

All exhibitors making taxable sales must be registered with the State of Pennsylvania. Pennsylvania residents making taxable sales must have a Pennsylvania Sales Tax License, which they should already possess. Outside-of-state exhibitors making taxable sales must obtain a Transient Vendor Certificate. There is no charge for this certificate and the required forms may be completed over the internet at [www.paopenforbusiness.state.pa.us](http://www.paopenforbusiness.state.pa.us). There are two ways to register your business online. You may complete the online interview or you may complete the PA100 Enterprise Registration Form. Information is provided online relative to which method may be best suited for your business.

If you do not have internet access you may call 1-888-PATAXES and have the forms faxed to you. Or, you may call 1-888-PATAXES and leave a message; the forms you request will be mailed to you. You may also write to PA Department of Revenue, Tax Forms Service Unit, 711 Gibson Blvd, Harrisburg, PA 17104-3200 and have the forms mailed to you. **When completing the forms, you will need to know that the Farm Show Complex is in Dauphin County.**

For those that do not have internet access and need to order a paper version of the PA Form 100 (Enterprise Registration Form), you should call 800-362-2052. The completed PA Form 100 may be returned via fax to 717-787-3708 or may be mailed to PA Dept. of Revenue, Bureau of Business Trust Fund Taxes, P O Box 280901, Harrisburg, PA 17128-0901. For questions about the PA Form 100, please call 717-87-1064 or 717-783-5477.

**It is the responsibility of the Exhibitor to obtain the proper Sales Tax License. The PA Department of Revenue will require exhibitors to have the required license and those who set up their exhibit without the permits, may be subject to a fine up to \$1500.00.**